

**CLAY COUNTY DEVELOPMENT AUTHORITY  
DEVCOM COMMITTEE MEETING  
MINUTES**

**November 12, 2014**

**Present:** CCDA (Chip Dobson, Matt Carlton, Russell Buck); **Chamber** (Jan Conrad, Blain Claypool)

**Absent:** **Chamber** (Leslie Dougher)

**Guests:** Paz Patel

**Staff:** **Chamber** (Doug Conkey); **CCDA** (Josh Cockrell, Grady Williams, CCDA Counsel)

**Call to Order:** **Doug Conkey** called the Clay County Development Authority ("CCDA") DEVCOM meeting to order at 2:30PM.

**Approval of September 17, 2014 Minutes:** **Blain Claypool** made a motion to approve the minutes. Seconded and passed unanimously.

**Public Comment:** None

**Old Business/New Business:** **Doug Conkey** stated that the current water contract that DEVCOM has could not be altered or changed. As for the building's cleaners, the contract that currently is in place is very competitive and that the cleaners will be held accountable to ensure that services rendered meet DEVCOM's expectations. He also mentioned that he will be accepting bids to find out what update can be made to the on-site signage and how much will it cost.

A firm was selected to conduct a reserve study on the DEVCOM building. Any upgrades to the facility and grounds will be on hold until the reserve study has been completed. The results should be available for review at the January 2015 DEVCOM Committee meeting.

Regarding the signage for tenants, until a new sign is erected, potentially a board can be placed in the lobby that states what tenants are in the building.

**Adjourned: 2:56 P.M.**